

WEST END BOWLING CLUB DATA PRIVACY NOTICE.

WHAT WE NEED

West End Bowling Club Perth will be a "controller" of the personal information that you provide to us in this form unless otherwise stated.

When you register as a member of West End Bowling Club Perth or renew your membership (including if you are registering or renewing for a child under 18) we will ask you for the following information.

- contact details - name, address and date of birth.
- membership criteria/ category, bowler or social.
- equality information- disability, ethnic group, religion, gender and sexual orientation.

Why we need your personal information- contractual purposes.

We need to collect our members personal information so that we can manage your membership. We will use our members personal information to

- provide you with core member services, including insurance licensing and PVG checks.
- set up your online membership and administer your membership online.
- send you membership communication by post or email in relation to essential membership services, including, but not limited to, membership renewals and benefits. If you do not provide us with all of the personal information that we need to collect then this may affect our ability to offer the above membership services and benefits.

WHY WE NEED YOUR PERSONAL INFORMATION- LEGITIMATE REASONS

We also process our members personal information in pursuit of our legitimate interests to:

- promote and encourage participation in the sport of bowling by sending members communications and booking information for upcoming competitions and events. Our competitions and events may be filmed or photographed and your personal information may also be used in images captured from our competitions and events which we use for promotional, education and development purposes.
- provide competition in the sport of bowling by accepting and managing entries for our competitions and checking your personal information to ensure you are entered into the correct category.
- develop and maintain our members qualifications, including sending email communications to members to inform you of upcoming courses, renewal requirements and verify that you have completed any mandatory training and PVG / child protection requirements and respond to and communicate with members regarding your questions ,comments, support needs or complaints, concerns or allegations in relation to the sport of bowls. We will use your personal information to investigate your complaint, suspend membership and take disciplinary action where appropriate.

Where we process your personal information in pursuit of our legitimate interests you have the right to us using your personal information for the above purposes. If you wish to object to any of the above processing, please contact us on

perthwestendbowlingclub@yahoo.co.uk

Should we agree and comply with your objection this may affect our ability to undertake the tasks above for the benefit of you as a member.

Why we need your personal information- legal obligations

We are under a legal obligation to process certain personal information relating to our members for the purposes of complying with our obligations under the Protection of Vulnerable Groups (Scotland) Act 2007 to check that our coaches and volunteers are able to undertake regulated work with children and vulnerable adults.

Other uses of your personal information

We may ask you if we can process your personal information for additional purposes. Where we do so, we will provide you with an additional privacy notice with information on how we will use your information for these additional purposes.

Who we share your personal information with

We may be required to share personal information with statutory or regulatory authorities and organisations to comply with statutory obligations. Such organisations include the Health and Safety Executive, Disclosure Scotland and Police Scotland for the purposes of safeguarding children.

We may also share personal information with our professional and legal advisors for the purposes of taking advice. IN the event that we do share personal information with external third parties, we will only share such personal information strictly required for the specific purposes and take reasonable steps to ensure that recipients shall only process the disclosed personal information in accordance with those purposes.

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